



Town of Manila
145 E Hwy 43, Manila Utah
Office: 435-784-3143
Fax: 435-784-3356

TOWN OF MANILA

BUSINESS LICENSE APPLICATION

DATE OF APPLICATION: _____ (* IF APPLICABLE)

NAME OF BUSINESS: _____

BUSINESS OWNER(S): _____

BUSINESS MANAGER(S): _____

TYPE OF BUSINESS: _____

* STATE ID#: _____ *FEDERAL ID#: _____

LOCATION OF BUSINESS: _____

BUSINESS MAILING ADDRESS: _____

BUSINESS PHONE NUMBER: _____

BUSINESS CONTACT PERSON(S): _____

BUSINESS EMAIL ADDRESS: _____

NAME OF APPLICANT: _____

POSTION IN BUSINESS: _____ PHONE NUMBER: _____

*** IF HANDLING FOOD, A FOOD HANDLERS PERMIT AND TRI COUNTY HEALTH APPROVAL IS REQUIRED.**

PLEASE HAVE COPIES TO PROVIDE BEFORE A LICENSE IS ISSUED.

OTHER INFORMATION OR NOTES:

Town Mayor: Kathi Knight
Town Clerk: Jennifer Allphin
Deputy Clerk: Chandra Brady
Public Works: Gary Palleson

Town Council: William Rylander
Gretchen Northcott
Debbie Brown
Greg Scott



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FEES:

(PLEASE CONTACT MANILA DEPUTY CLERK TO VERIFY BUSINESS TYPE FOR FEE)

- Home, temporary: \$25.00
- Single Business: \$50.00
- Alcohol License- "Consuming off Premise": \$125.00, "Consuming on Premise": \$150.00
- Single Event Permit (up to 72 hours): \$10.00

Fees are non-refundable- Business Licenses are due by January 1st of each year. The business owner will have until March 31st, of the same year to purchase the license and if not purchased by that time, a \$100 penalty will be added. If not paid by the last day of April each year, the business license will be required to close their business until the business license and penalty is paid.

I hereby certify that the information stated herein is correct and complete to the best of my knowledge.

Date: _____

Applicant Signature: _____

Position in Business: _____

FOR OFFICE USE ONLY:

Approved by: _____ Manila admin.

Date: _____ Fees paid: _____

*Approved by: _____ Manila Planning and Zoning

*Approved by: _____ Manila Town Council

*Approved by: _____ Tri- County Health

*HANDLERS PERMIT NEEDED? **YES NO** TRI COUNTY APPROVAL? **YES NO** **COLLECT COPIES**

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