

**Exhibit B**

**DIRECTIONS to use the spreadsheet**

To UNHIDE columns, highlight columns around HIDDEN columns (Column B : Column H) , "right click" and select "UNHIDE."

To HIDE columns, "right click" column you wish to hide and select "HIDE."

- 1 Define the categories under review, and a percentage weight for each category
- 2 Identify the maximum points based on the number of categories.
- 3 Identify the prospective vendor.
- 4 Enter the SCORE for the vendor RFP submission.

Vendor:	Max Points (Each)	Points (Earned)	SCORE
Professional Qualifications of Team	10		0.00
Experience	10		0.00
Current Workload	10		0.00
Method of Approach	10		0.00
Availability	20		0.00
Understanding of Requested Service and Project	10		0.00
References	10		0.00
Cost and Concept Reports, Feasibility Studies and Planning	20		0.00
<b>200 Maximum Potential Points</b>	100	X	0.00

Vendor:	Max Points (Each)	Points (Earned)	SCORE
Professional Qualifications of Team	10		0.00
Experience	10		0.00
Current Workload	10		0.00
Method of Approach	10		0.00
Availability	20		0.00
Understanding of Requested Service and Project	10		0.00
References	10		0.00
Cost and Concept Reports, Feasibility Studies and Planning	20		0.00
<b>200 Maximum Potential Points</b>	100	X	0.00

Vendor:	Max Points (Each)	Points (Earned)	SCORE
Professional Qualifications of Team	10		0.00
Experience	10		0.00
Current Workload	10		0.00
Method of Approach	10		0.00
Availability	20		0.00
Understanding of Requested Service and Project	10		0.00
References	10		0.00
Cost and Concept Reports, Feasibility Studies and Planning	20		0.00
<b>200 Maximum Potential Points</b>	100	X	0.00

Vendor:	Max Points (Each)	Points (Earned)	SCORE
Professional Qualifications of Team	10		0.00
Experience	10		0.00
Current Workload	10		0.00
Method of Approach	10		0.00
Availability	20		0.00
Understanding of Requested Service and Project	10		0.00
References	10		0.00
Cost and Concept Reports, Feasibility Studies and Planning	20		0.00
<b>200 Maximum Potential Points</b>	100	X	0.00