

TOWN OF MANILA
PLANNING AND ZONING AGENDA
Date: MARCH 18th,2022
TOWN OFFICE: 145 EAST HWY 43
2:30 P.M.
IN PERSON OR VIA ZOOM

<https://us02web.zoom.us/j/89950630913?pwd=WUVnSGlmZHlrRnMwOUgyWmhreDdBdz09>

MEETING CALLED TO ORDER: At 2:31

PLEDGE OF ALLEGIANCE: Recited

PRESENT: Scott Taylor, Christijan Draper, Brian Nelson, Samantha Reitz

EXCUSED: Randy Browning

GUESTS:

MINUTES OF PREVIOUS MEETING: *FEBRUARY 7TH, 2022 Approved*

NEW BUSINESS:

- **Welcome New Members.** – Moved to the next meeting
- **Nick Kiser** - Requesting a Business License for the retail of sheds at Nicks Last Resort. There was some question as to why it took so long to get this business license. It was explained that there was some confusion from the property owner who already has a business license with that property. He did not know he needed a sperate one for retail. Christijan made a motion to approve the business license request that was submitted with a conditional use permit. Brian seconded the motion. All were in favor and the motion carried.

Result: Approved: Business license & Conditional use permit: Unanimous.

- **Bryce and Brandon Mannek** – Would like to present *preliminary plans* for their properties. These brothers shall be dividing one of their lots into 2 lots, then they shall combine those separated parcels with their own previously separate lots. Once this is done and has been recorded with the county. They shall bring proof of the record and then may begin to request building permits.

No action was taken: The separation and combination of these lots does not create any hardships and is in compliance with lot size regulations.

- **Craig & Sherri Pace** – Requesting a building permit for a garage to be built on their property located at 113 East Ridge Estates. It was determined that although their plans are fine and all is in compliance, we do not know how close they are to final inspection of their house. This agenda item will be tabled until final inspection is completed. Brian made a motion to approve the request. Christijan seconded the motion, all were in favor and the motion carried

Result: Tabled: Building permit for a garage: Unanimous.
Reason: Final Inspection of their home is required.

- **Calvin Davis** - Requesting a building permit for a garage to be built at 420 N. Clark St. The Commission reviewed the plans. There was nothing of concern for this building permit. Christijan made a motion to approve the request. Brian seconded the motion all were in favor and the motion carried.

Result: *Approved: Building Permit for a garage: Unanimous.*

- **Mike Butkovich** - Requesting a building permit for a home to be built at 53 East Ridge Lane. The Commission reviewed the plans. There was nothing of concern for this building permit. Brian made a motion to approve the request. Christijan seconded the motion all were in favor and the motion carried.

Result: *Approved: Building Permit for a home: Unanimous.*

- **Discussion** on Trainings, General Plan, ADU'S, Garage Ordinance, New Vice Chairman, Aprils Meeting, and Public Hearing. The Commission discussed all of the items listed. No Action was taken.

No action was taken: This was only a discussion of future items.

SCHEDULING THE NEXT MEETING AND ADJOURNMENT

A public hearing has been scheduled for April 11th at 5:30 followed immediately by a regular meeting. At 2:58 P.M. The meeting was adjourned by the Commission.

Scott Taylor
P & Z Chairman

Samantha Reitz
P & Z Secretary.