

**TOWN OF MANILA REGULAR MEETING
TOWN MEETING ROOM
145 E HWY 43
JULY 8TH, 2021 AT 5:30 P.M.
MINUTES**

MEETING CALLED TO ORDER: Mayor Coombs called the meeting to order at 5:30 P.M.

PRESENT: Mayor David Coombs, Council Members Greg Scott, William Rylander, Gretchen Northcott (via phone), and Marlena Connor, Town Clerk.

GUESTS: Grant Brown and Ray Nelson

EXCUSED: Council Member Randall Browning

CONSENT CALENDAR: Council Member Rylander moved to approve the consent calendar consisting of payroll hours, budget worksheet, invoice register, transaction register, revenue analysis, and June 8th, 2021 minutes. Council Member Scott seconded the motion. All were in favor. The motion carried.

OPEN BIDS FOR SENIOR CENTER IMPROVEMENTS: No bids were received. Tabled until further notice.

TENTATIVE BID AWARD: Tabled until further notice.

INVOICES TO CDBG/MAYOR APPROVAL UP TO CONTRACT AMOUNT: Tabled until further notice.

BONNEVILLE COLLECTIONS: The Town Clerk, Marlena Connor explained to the Town Council that the town had used Bonneville Collections in the past. The previous collection fee was 40% of the billing recovered, and the new agreement will be 25% of the billing that is recovered by Bonneville Collections. Council Member Scott moved to approve the agreement with Bonneville Collections. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, SCOTT, AND RYLANDER

MASTER FEE SCHEDULE-EMERGENCY CALL OUT FEE: Mayor Coombs explained that there have been multiple after-hours calls that had not been emergencies, and recommended adding a \$50.00 after-hours fee to the master fee schedule. Council Member Rylander moved to approve the \$50.00 fee being added to the master fee schedule. Council Member Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, SCOTT, AND RYLANDER

RESOLUTION 07-08-2021 MASTER FEE SCHEDULE: Council Member Northcott moved to approve the resolution to the master fee schedule. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, SCOTT, AND RYLANDER

130 E HWY 43 DEMOLITION BIDS: Mayor Coombs told the council that the town had received two bids for the demolition of the building located at 130 E HWY 43. The third contractor called before the

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meeting and respectfully declined to put a bid in, he did not have time to meet the criteria. Mayor Coombs received a bid from TFX for \$17,000.00 and a bid from BFE for \$19,500.

Council Member Northcott asked what the companies time frame would be and if they do a good job. Mayor Coombs stated that he had dealt with both businesses and they both can do the job. Mayor Coombs said he did not get a time frame from TFX, and asked Mr. Brown what his time frame would be. Mr. Brown stated that once they receive the approval to start on the demolition; they would have it done in 30 days.

Mayor Coombs explained that TFX's original bid was for \$20,000.00 but TFX still owed for dumps to the landfill and changed their bid to \$17,000.00. Mayor Coombs asked Council Member Northcott about the funds owed and if they could be transferred from another enterprise fund. Council Member Northcott said it gets too complicated; the council could accept the bid for the amount of \$20,000.00 and it would be a wash.

Council Member Northcott asked who BFE is, Mayor Coombs said it is Brown Family Enterprise owned by Grant Brown. Council Member Northcott asked Mr. Brown what his timeframe is, and when he would be able to start. Mr. Brown said he could start as soon as he gets approval. Mr. Brown explained that he would like to peel the roof off and separate everything so it's not all going into the landfill pit and filling it up. Council Member Northcott said she liked that they would separate everything, and asked if they would be cleaning up the yard as well. Mr. Brown said yes, and he would give the property a good grade so the town can start their next project off smoothly. Council Member Northcott asked the other council members what they thought, and they agreed that it sounded good.

Council Member Scott said he did not think that the funds could be switched from one enterprise fund to another. Council Member Northcott agreed and liked the idea that they could get started right away. Council Member Northcott said the two bids are so close, but she liked that it is a local business. Council Member Northcott moved to approve the bid from Brown Family Enterprises to get the contract for the demolition and clean-up of the old 3M (130 E HWY 43). Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

TREE TRIMMING 96 WEST 2ND NORTH: Mayor Coombs told the council that the trees near 96 W 2nd N just past the Daggett County Court House. The trees are on the town easement and on the Daggett County School District's property. Mayor Coombs explained that he received a bid from TFX for \$2,500.00 to trim the trees back. It is felt that it is half the town's responsibility and half the school's responsibility. Mayor Coombs had not talked to the school Superintendent, Bruce Northcott until he received the council's feedback. Council agreed to talk to the school Superintendent, Bruce Northcott to ask for a cooperative effort. Council Member Rylander moved to approve TFX's bid contingent upon the school agreeing to pay half the cost. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

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AMERICAN RESCUE PLAN ACT (ARPA): Mayor Coombs explained to the council that the town can receive money for the American Rescue Plan for certain projects. The town is entitled to an estimated \$36,332.00 and will be distributed in 2 tranches. One after July 2021, and the second half will be available one year after the first allotment. The Utah League of Cities and Towns will be hiring a technical assistant to help provide communities with the guidance governing ARPA funds. Mayor Coombs said the town could possibly use the funding to install fire hydrants and/or the water and sewer kiosks project. Council Member Northcott moved to approve the ARPA funds. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

CAPTAIN'S COVE LOTS: Mayor Coombs explained that the Captain's Cove lots have been combined and recorded at the county. Council wants to move forward with creating a surplus and disposal of real property ordinance. Council Member Scott moved to go forward with the requirements needed to be able to sell/surplus these lots. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

COUNTY SEWER UPDATE: The Town had applied for a grant for 3.5 million dollars with Congressman Blake Moore's office to extend the sewer through parts of unincorporated Daggett County such as Mountain View, Captains Cove, and Ylincheta Subdivisions because of failing septic systems. The town received a letter of support from Daggett County and Tricounty Health. Paul Johnson with Congressman Blake Moore's office sent an email stating that they had possibly found a way to get the funding without the 20% fund match. The project has been sent to the House and the Senate for approval. After that, it would need to be signed into law by President Biden. We should receive an update in late September or December 2021.

FIRE DEPARTMENT UPDATE: Council Member/Fire Captain Greg Scott gave an update on the fire department. The wildland training had come to an end, but physicals still needed to be done. Casey Olsen and Ben Northcott were called out on a fire pit fire, and a porch fire.

ADJOURNMENT: Council Member Rylander moved to adjourn the meeting. Council Member Northcott seconded the motion. All were in favor. The motion carried. Mayor David Coombs adjourned the meeting at 6:10 P.M.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

David Coombs, Mayor

Marlena Connor, Town Clerk