

**TOWN OF MANILA REGULAR MEETING
MANILA MEETING ROOM
145 E HWY 43
OCTOBER 21st, 2021 AT 5:30 P.M.**

MINUTES

MEETING CALLED TO ORDER: Mayor David Coombs called the meeting to order at 5:30 P.M.

PRESENT: Mayor David Coombs, Council Members Randall Browning, Greg Scott, William Rylander, Gretchen Northcott, and Marlena Connor, Town Clerk.

GUESTS: Layne & Diane Ferrin, Jason Knight, Melna Colman, Carrol King, Marie Bowers, and Cheyenne Brown

CONSENT CALENDAR: Council Member Randall Browning moved to approve the consent calendar consisting of payroll hours, budget worksheet, invoice register, transaction register, revenue analysis, and September 15, 2021, minutes. Council Member Rylander seconded the motion all were in favor. The motion carried. The invoice register is attached with these minutes.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

PUBLIC COMMENT: Jason Knight a resident of Manila, and Vice-Chair of Planning and Zoning; stated that the council faces a challenging job and he recognizes that the council balances a lot of interests from a lot of different perspectives, and he appreciated everything the council does. Jason saw the DABC on the agenda asking for local consent, and he is supportive of the approval of the DABC because the sales tax would come to the town instead of another county. Jason is supportive of creating infrastructure opportunities within the town as well.

FLAMING GORGE MARKET DABC PACKAGE AGENCY PERMIT LOCAL CONSENT FORM: Mayor Coombs explained to the council that the Flaming Gorge Market had submitted a DABC application to the town. Mayor Coombs agreed with the comments that Jason Knight had. Layne Ferrin said that they are looking to make several different changes to the store without adding to the store. Most of the parking will be to the west. The internal changes will consist of a UPS drop-off/pick-up, a full-service deli, new refrigeration units, and cash registers. Council Member Rylander moved to approve the DABC local consent form for the market. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

SENIOR CENTER BID: Mayor Coombs asked the Town Clerk, Marlena to fill the town council in on the current situation of the senior center bid. Marlena said that one bid had been received, and the amounts on both the inside and outside project were nearly double the amount the town had been granted funding through the CDBG. Mayor Coombs, Marlena, and Bret Reynolds had discussed scaling down the scope of work if needed, but Mayor Coombs is still looking to get more funding for the project at this time. This item was informational only. Marie Bowers said she was concerned about the stairs in the back, and the town council said they would make sure the stairs get fixed. Mayor Coombs stated

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that the only reason the stairs had not been fixed at this point is that they were a part of the proposed project that the town has been waiting to get bids on.

ANNUAL CHRISTMAS CELEBRATION: The Town Clerk, Marlana Connor wanted to inquire with the council to see if they are interested in having the annual Christmas celebration this year. The seniors are on board to bring cookies and help out as usual. The Mayor and Council Members agreed that they wanted to do the Christmas Celebration at 6:30 P.M. on December 4th, 2021. Council Member Browning moved to approve having the annual Christmas Celebration. Council Member Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

SENIOR CENTER USE: Marie Bowers, Melna Coleman, and Carroll King came to the town meeting to discuss the use of the senior center. They are concerned that the people who work at the senior center will be fired from UBAOG if they say anything, but the seniors want to discuss some issues they have with the Town Council. Mrs. Bowers explained that they have been doing the pancake breakfast for many years and they don't want to be stopped from continuing to do so. They would like to be able to use the kitchen for their senior activities such as the pancake breakfast, annual Christmas celebration, and senior socials. The council had discussed the rental agreement that was sent to UBAOG but has not ever been signed. Mayor Coombs said that he would reach out to UBAOG and talk to them further. This item has been tabled until further notice.

MANILA HIGH SCHOOL SENIOR CALENDAR AD & BANNER: Cheyenne Brown came and asked the town council if they would be interested in buying a banner to be hung in the school gymnasium with the town logo on it. The money is used to pay for student athletes' uniforms, practice gear, food, and activities. Council Member Scott moved to approve the cost of a banner for \$350.00. Council Member Browning seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

Cheyenne Brown asked the council if they would like to have an ad on the senior calendar for an additional \$50.00. Council Member Browning moved to approve an ad on the senior calendar for \$50.00. Council Member Scott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

FLAMING GORGE FIRE & EMERGENCY LOCAL SERVICE DISTRICT ASSIGNMENT OF AGREEMENT: The Town of Manila has had an interlocal agreement in place with Daggett County for fire protection for \$7,500.00 annually. Since the Daggett County Fire & EMS Special Service District has been created, they would like to assign the agreement from Daggett County to the Daggett County Fire & EMS Special Service District with the Town of Manila. Council Member Browning said that he wants to make sure they have funding to pay the volunteer firefighters for their time on Daggett County fires. Council

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Member Browning moved to approve the assignment of the fire agreement from Daggett County to the Flaming Gorge Fire & EMS Special Service District. Council Member Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

CAPITAL PROJECTS LIST UPDATE: Mayor Coombs said that the capital projects list needs to be updated. Some things need to be added and removed. Council Member Northcott and the Town Clerk, Marlena Connor will update the capital projects list.

WATER & SEWER MASTER PLAN UPDATE: Sunrise Engineering is almost done with the water and sewer master plans. There will be a draft to review at the next council meeting.

GENERAL PLAN/PLANNING AND ZONING ORDINANCE UPDATES: Sunrise Engineering had told the Town Clerk that they will have a concept draft to review at the next meeting.

FIRE DEPARTMENT UPDATE: Council Member/Fire Chief Randall Browning said that they are looking into hazmat training. They got the structure truck back. They need to spend some money on fixing the Yukon to fix the air conditioning. The fire department will be working on the CWPP. They will be working on invoicing the volunteer firefighters' man-hours. Council Member/Fire Captain Scott said that they need to take the structure truck back in to have the hydraulics fixed. Mayor Coombs said to get a quote on the cost of the repair.

SEALED BIDS FOR COLD STORAGE CONTAINER: Mayor Coombs opened a bid from Bruce and Marjie Parker. They gave the town a bid for \$307.00. Council Member Scott moved to approve the bid. Council Member Northcott seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

SEALED BIDS FOR 2006 DODGE TRUCK: Mayor Coombs opened a bid from Mike Musselman. The bid was for the amount of \$300.00. Mayor Coombs explained to the council the rear end of the Dodge is out and no good. Council Member Scott moved to approve the bid. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR COOMBS, COUNCIL MEMBERS NORTHCOTT, BROWNING, SCOTT, AND RYLANDER

TOWN LOGO APPROVAL: The town had Rural Community Consultants modernize the town logo. Council Member Northcott moved to approve the official use of the logo. Council Member Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

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ADJOURNMENT: Council Member Northcott moved to adjourn the meeting. Council Member Rylander seconded the motion. All were in favor. Mayor Coombs adjourned the meeting at 6:50 P.M.

David G. Coombs, Mayor

Marlena Connor, Town Clerk

APPROVED 11-18-2021