

TOWN OF MANILA  
PLANNING AND ZONING COMMISSION "SPECIAL MEETING"  
MANILA TOWN OFFICE MEETING ROOM  
MONDAY, MAY 9<sup>th</sup>, 2016 AT 6:30 P.M.

MINUTES

Final

**MEETING CALLED TO ORDER:** The meeting was called to order at 6:30 P.M. by Layne Ferrin, Chairman.

**PRESENT:** Layne Ferrin (Chairman), Tammy Twitchell (Vice Chairman), Melna Coleman, Carol Force, and Vanessa Hunter (Secretary)

**GUESTS:** Ron Raddon, Theresa Raddon, and Frank "Butch" Hollis

**MINUTES:** N/A

**BUILDING INSPECTOR'S REPORT:** N/A

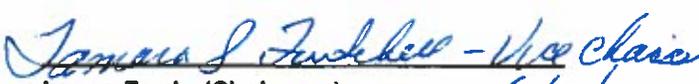
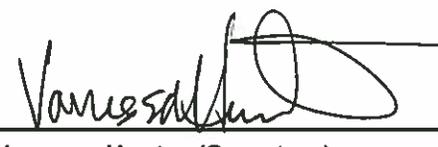
**NEW BUSINESS:**

1. Received plot plans for deck repairs on the two multi-plex units from Vacation Inn. Tammy Twitchell made a motion to approve. Melna Coleman seconded the motion. All were in favor. The motion carried.
2. Business License for the Snow Cone Shack c/o Bryon and Cory Thomas is approved. Determined that the business does not require a Special Use Permit. Tammy Twitchell made a motion to approve. Carol Force seconded the motion. All in favor. Motion Carried.
3. Ron Raddon brought his plot plans in for review. Asked to amend the original Building Permit that once Daggett County has approved his line plot change that he will then remove the 1973 trailer house. Tammy Twitchell made a motion to accept the amendment with the condition that the line plot change is approved. Melna Coleman seconded the motion. All in favor. Motion carried.
4. Butch Hollis brought in revised plans for review. Tammy Twitchell made a motion to approve the new plot plan. Melna Coleman seconded the motion. All in favor. Motion carried.
5. Layne Ferrin asked for a renewal of his Building Permit Application. P&Z Committee agreed that they as a committee did not need to approve of a renewal. He is to pay the renewal fee.

**OLD BUSINESS:**

1. Review the letter to Town Council requesting the creation of a "Board of Adjustments" to review Richard Ashton's request for a variance on his non-conforming lot due to its uniqueness and hardship circumstances. Tammy Twitchell made a motion to approve of the letter with requested changes. Carol Force seconded the motion. All in favor. Motion carried.
2. Next Planning and Zoning Meeting will be held on Monday, June 6<sup>th</sup>, 2016 at 6:30PM.

**ADJOURNMENT:** The meeting was adjourned at 7:24 P.M. by Layne Ferrin, Chairman.

  
Layne Ferrin (Chairman) 6/29/16   
Vanessa Hunter (Secretary)