

**TOWN OF MANILA COUNCIL MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
THURSDAY JANUARY 11, 2018 AT 6:30 P.M.**

MINUTES

REGULAR MEETING CALLED TO ORDER: Mayor Karen Perry called the meeting to order at

PRESENT: Mayor Karen Perry, Council Member Gretchen Northcott, Council Member Greg Scott, Council Member Alan Staggs, Council Member Randall Browning

GUESTS: Jeff McCarty, Maleck McFetridge, Anna McFetridge, Shiloh Dupaix, and Sam Dupaix.

CONSENT CALENDAR: Council Member Gretchen Northcott made a motion to approve the consent calendar with the changes to Greg Scott being excused in the roll call. The consent calendar consisted of: December 14, 2017 minutes, payroll hour listing, budget work sheet, invoice register, transaction register, and the revenue analysis.

CONSTRUCTION PROGRESS: Jeff McCarty with Sunrise Engineering gave an update on the water project. Everything is going great, there are no major issues or concerns. Jeff McCarty stated that the budget for Sunrise has gone up; due to changes and extras that have been added. When Sunrise had originally done the contract with the Town of Manila, Homestead & Deer Run were not included, and that added 2-3 weeks of construction services. Sunrise Engineering didn't know there would be extra funding and didn't budget for PRVs, SCADA, etc. The projected amount for 1 month of construction services will be around \$15,000.00-\$20,000.00.

CAPITAL IMPROVEMENT LIST: Town Council decided that they would buy a new flue from Stew Leith for the Senior Center wood burning stove. They would only go up to \$600.00 and Mayor Karen Perry & Council Member Randall Browning would install it.

NED BRADY: Ned Brady brought in a bid for the 1985 Ford Van. The bid was for \$200.00. Council Member Gretchen Northcott moved to approve the bid. Council Member Randall Browning seconded the motion. Council Member Greg Scott was not in favor of selling the 1985 Ford Van for that price. The majority ruled in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Gretchen Northcott	YAY <u>X</u>	NAY _____
Council Member Greg Scott	YAY _____	NAY <u>X</u>
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Karen Perry	YAY <u>X</u>	NAY _____

MALECK MCFETRIDGE: Maleck McFetridge came to the Town Council meeting to give a presentation on an Eagle Scout project that he is working on. Maleck McFetridge will be receiving battery operated fire alarms from the American Red Cross, and then will install the fire alarms in homes that do not have fire alarms. Mayor Karen Perry stated that she would help Maleck advertise by putting this information in the Town newsletter & that he could make copies at the Town office free of charge.

SAM DUPAIX: Sam Dupaix attended the Town Council Meeting to earn a merit badge for Boy Scouts.

PRV RE-BUILD AND RELOCATION BIDS: There are some extra funds that are going to be used to pay for replacing 3 PRVs interior parts, and moving 1 vault. The cost will be a little over \$13,000.00 for each PRV. Council Member Greg Scott moved to approve the use Mountainland Supply to get parts for the PRVs, and SCI to move the 1 vault; with the stipulation of Mountainland Supply being a lower bid. Council Member Randall Browning seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Gretchen Northcott	YAY <u>X</u>	NAY _____
Council Member Greg Scott	YAY <u>X</u>	NAY _____
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Karen Perry	YAY <u>X</u>	NAY _____

Council Member Greg Scott motioned to approve Mayor Karen Perry to move forward with the PRV project if it comes in under bid. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Gretchen Northcott	YAY <u>X</u>	NAY _____
Council Member Greg Scott	YAY <u>X</u>	NAY _____
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Karen Perry	YAY <u>X</u>	NAY _____

FIRE DEPARTMENT UPDATE: Council Member/Fire Chief Randall Browning gave the Town Council a copy of the bid to modify the 1191 BMY 5 ton Fire Truck. The invoice includes: a 1500 gallon tank, hard top, tool boxes, extended front bumper, stainless steel plumbing, Newton quick dump, custom panel for in cab control of pump & mount, combo flood/spot lights, & labor to repair & recondition. Grant money from the state will pay for all the modifications, repairs & reconditioning. Estimated amount being \$45,000.00 and may come down a little. Larsen Fire Apparatus, Inc. contacted Council Member/Fire Chief Randall Browning for payment. Town Council agreed to pay for parts, but not labor until the job is finished. Council Member/Fire Chief Randall Browning has many training ideas for the Fire Fighters such as: wild land refresher course, setting up some ICS classes in Manila, being called out to all auto accidents, scene safety, 1st aid & CPR, communication, Fire Fighter fitness, simple fire behavior, hazmat awareness, etc. The Fire Department would also like to go teach fire safety at the schools.

ENCROACHMENT PERMIT: This item was tabled until next month.

ADJOURNMENT: Council Member Randall Browning made a motion to adjourn the meeting. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Gretchen Northcott	YAY <u>X</u>	NAY _____

Council Member Greg Scott
Council Member Alan Staggs
Mayor Karen Perry

YAY X
YAY X
YAY X

NAY ____
NAY ____
NAY ____

Mayor Karen Perry adjourned the meeting at 8:06 P.M.

Karen Perry, Mayor

Marlena Connor, Town Clerk

APPROVED