

**TOWN OF MANILA WORK SESSION
TOWN OF MANILA MEETING ROOM
145 E HWY 43
THURSDAY DECEMBER 14TH, 2017 AT 5:30 P.M.**

MINUTES

MEETING CALLED TO ORDER: Mayor Gretchen Northcott called the meeting to order at 5:33 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Randall Browning, Council Member Ross Catron, Council Member Alan Staggs, & Marlena Connor, Town Clerk. Council Member Greg Scott was excused.

GUESTS: Jeff McCarty with Sunrise Engineering, Randy Bowler, and Brett Reynolds with Civco Engineering.

CIVCO ENGINEERING STORM WATER PLAN: Brett Reynolds with Civco Engineering presented a draft of the Manila Storm Water System Master Plan. Brett Reynolds explained all of the changes, and additions to the draft. When the Town Council decides what should be done, they will have to get approval from the Daggett County Roads Road & Transportation Special Service District.

UPDATE ON WATER/SEWER PROJECT: Jeff McCarty with Sunrise Engineering gave an update on the water project. The emergency part (schedule A) has been finished. SCI has started on schedule B, 6 culverts were installed. Everything is going as planned. As of right now the overall budget for the project is under by nearly \$15,000.00, but that can change.

Jeff McCarty has been checking all of the sewer man holes in the Town, and stated that half are where they were last recorded, and the other half may have been paved over.

PRV RE-BUILD AND RELOCATION DISCUSSION: This item was tabled until a later date.

BIRCH SPRINGS WATER RIGHTS DISCUSSION: Mayor Gretchen Northcott, and Jeff McCarty explained to the Town Council that the UDOT right of way width is only 30 feet off the HWY. There is no room for the new line using the existing easement. The Town of Manila & Sunrise Engineering had been working with Randy Bowler to try and get a larger easement to put the new line in. Randy Bowler would like to be able to demolish the water sheds that are on his property. The Town Council was not certain as to who owned the water sheds. They either belong to the Town, or the Daggett County Water & Sewer District. Jeff McCarty and Randy Bowler were going to the Daggett County Water & Sewer District meeting after the Town Council meeting. The Town Council said if it were found that the Town of Manila owns the water sheds/fencing they would not care if Randy Bowler tore them down.

FIRE DEPARTMENT UPDATE: Council Member/Fire Chief Randall Browning updated the Town Council on the fire truck that had been taken to Logan, UT to be modified. Chief Browning talked to Mike Gylenskogg about putting a new tank on the truck. The Fire Department decided to have a high quality gas powered pump installed, and other amenities.

ADJOURNMENT: Council Member Ross Catron moved to adjourn the meeting. Council Member Alan Staggs seconded the motion.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Greg Scott	Excused	
Council Member Ross Catron	YAY <u>X</u>	NAY _____
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Gretchen Northcott	YAY <u>X</u>	NAY _____

Mayor Gretchen Northcott adjourned the meeting at 7:04 P.M.

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk

APPROVED