

**TOWN OF MANILA COUNCIL MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
THURSDAY, DECEMBER 14, 2017**

MINUTES

REGULAR MEETING CALLED TO ORDER: Mayor Gretchen Northcott called the meeting to order at 7:07 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Randall Browning, Council Member Ross Catron, Council Member Alan Staggs and Marlena Connor, Town Clerk. Council Member Greg Scott was excused.

GUESTS: No guests were present.

CONSENT CALENDAR: Council Member Alan Staggs moved to approve the consent calendar consisting of: September 7th, 2017 special meeting minutes, November 7th, 2017 work session & regular meeting minutes, November 28th, 2017 special meeting minutes, payroll hours listing, budget worksheet, invoice register, transaction register, and the revenue analysis. Council Member Ross Catron seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Ross Catron	YAY <u>X</u>	NAY _____
Council Member Greg Scott	EXCUSED	
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Gretchen Northcott	YAY <u>X</u>	NAY _____

PRV RE-BUILD AND RELOCATION BIDS: This item was tabled until the next meeting.

ANY FURTHER DISCUSSION/ACTION FROM PRIOR WORK SESSION AS NEEDED:

BIRCH SPRINGS/RANDY BOWLER: Council Member Randall Browning moved to make an agreement with Randy Bowler to allow demolition of the fences & structures at Birch Springs. Only if the Daggett County Water & Sewer District deem The Town of Manila as the rightful owner of the fencing & structures at Birch Springs. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Ross Catron	YAY <u>X</u>	NAY _____
Council Member Greg Scott	EXCUSED	
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Gretchen Northcott	YAY <u>X</u>	NAY _____

SURPLUS SEALED BIDS: The Town Council received 3 sealed bids for the surplus items.

We buy junk cars	Colter Smith	Layne Westerberg
\$3701.00 Loader	\$350.00 1984 Dodge Pick Up	\$4150.00 Loader

Colter Smith won the bid for the 1984 Dodge Pick Up. Layne Westerberg won the bid for the 1984 Loader. Marlena Connor, Town Clerk will notify the winners of the bids.

NOTICE OF MEETING SCHEDULE: Council Member Ross Catron moved to keep the work sessions on the second Thursday of each month at 5:30 P.M. and the regular monthly meetings on the second Thursday at 6:30 P.M. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Ross Catron	YAY <u>X</u>	NAY _____
Council Member Greg Scott	EXCUSED	
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Gretchen Northcott	YAY <u>X</u>	NAY _____

BOND REFINANCE DISCUSSION: Mayor Gretchen Northcott explained to the Town Council that she has been talking to Marcus Keller with Zions Public Finance about refinancing 3 of the Town's bond payments. Marcus Keller had told Mayor Northcott that if she locks in the rates right now, it could save the town nearly \$190,000.00. The rates can be locked in up to 60 days and Marcus Keller will come to the next Council Meeting to give a presentation.

UPDATE ON IMPACT/USER RATE FEES: Mayor Gretchen Northcott told the Town Council that she had received a letter from Matt Millis stating that SB 28 now requires culinary water providers to have a conservation based rate structure. The Town Council is having Matt Millis do a rate analysis for the Town.

CORRESPONDENCE:

Ned Brady. Water Connection: Ned Brady wants to reconnect his water at 209 S. HWY 44. Ned Brady has an easement contract that has been passed down from Vaughn Christensen when Ned Brady bought the Vaughn Christensen property. The easement states that the Grantor may connect to one connection to the subject line without a connection fee charge. Grantor may draw livestock water from said connection free of charge. The Town Council discussed the contract and decided that Ned Brady is already using a connection to water his livestock. Town Council would like to have the livestock water metered. The Town Council decided that Ned Brady will have to pay connection fees or the payments that would have been accumulated for the last couple of years that the meter had been disconnected. Whichever is less expensive?

ADJOURNED: Council Member Alan Staggs moved to adjourn the meeting. Council Member Randall Browning seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Ross Catron	YAY <u>X</u>	NAY _____
Council Member Greg Scott	EXCUSED	
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Gretchen Northcott	YAY <u>X</u>	NAY _____

Mayor Gretchen Northcott adjourned the meeting at 8:24 P.M.

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk