

**TOWN OF MANILA SPECIAL MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
TUESDAY, NOVEMBER 28TH, 2017 AT 3:30 P.M.**

MINUTES

MEETING CALLED TO ORDER: Mayor Gretchen Northcott called the special meeting to order at 3:37 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Greg Scott, Council Member Randall Browning, Council Member Ross Catron, Council Member Alan Staggs, and Marlena Connor, Town Clerk.

GUESTS: Aaron Averett

PLANNING & ZONING: SHORT TERM RENTAL ORDINANCE: Council Member Randall Browning moved to approve the Planning & Zoning Ordinance No. 11-23-17 with the grammatical changes. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u> NAY ___
Council Member Greg Scott	YAY <u>X</u> NAY ___
Council Member Ross Catron	YAY <u>X</u> NAY ___
Council Member Alan Staggs	YAY <u>X</u> NAY ___
Mayor Gretchen Northcott	YAY <u>X</u> NAY ___

2016-2017 AUDIT: Council Member Greg Scott moved to approve the 2016-2017 financial audit. Council Member Randall Browning seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u> NAY ___
Council Member Greg Scott	YAY <u>X</u> NAY ___
Council Member Ross Catron	YAY <u>X</u> NAY ___
Council Member Alan Staggs	YAY <u>X</u> NAY ___
Mayor Gretchen Northcott	YAY <u>X</u> NAY ___

SUNRISE SEWER WORK RELEASE CONTRACT: Council Member Alan Staggs moved to accept the work release contract. Council Member Ross Catron seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u> NAY ___
Council Member Greg Scott	YAY <u>X</u> NAY ___
Council Member Ross Catron	YAY <u>X</u> NAY ___
Council Member Alan Staggs	YAY <u>X</u> NAY ___
Mayor Gretchen Northcott	YAY <u>X</u> NAY ___

CIB SEWER FUND CONTRACT: Council Member Randall Browning moved to approve the sewer fund contract. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u> NAY ___
Council Member Greg Scott	YAY <u>X</u> NAY ___
Council Member Ross Catron	YAY <u>X</u> NAY ___
Council Member Alan Staggs	YAY <u>X</u> NAY ___
Mayor Gretchen Northcott	YAY <u>X</u> NAY ___

WETCO SCADA SYSTEM ADDITION AND PRV SITES: Council Member Alan Staggs moved to approve the continuation of the second addition to the SCADA system (Council Member Ross Catron: with the caveat that there may be 3 PRV sites; costing up to \$50,000.00). Council Member Randall Browning seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u> NAY ___
Council Member Greg Scott	YAY <u>X</u> NAY ___
Council Member Ross Catron	YAY <u>X</u> NAY ___
Council Member Alan Staggs	YAY <u>X</u> NAY ___
Mayor Gretchen Northcott	YAY <u>X</u> NAY ___

SURPLUS ITEMS: Mayor Gretchen Northcott told the Town Council that the Public Works Director Jerry Muir thought it best to surplus the 1984 544c Loader. Mayor Gretchen Northcott added it to the asset disposal sheet. The senior bus was corrected on the asset disposal sheet, and 11 of the old Christmas lights for electric poles; were added to the asset disposal list.

ADJOURNMENT: Council Member Randall Browning moved to adjourn the meeting. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u> NAY ___
Council Member Greg Scott	YAY <u>X</u> NAY ___
Council Member Ross Catron	YAY <u>X</u> NAY ___
Council Member Alan Staggs	YAY <u>X</u> NAY ___
Mayor Gretchen Northcott	YAY <u>X</u> NAY ___

Mayor Gretchen Northcott adjourned the special meeting at 4:20 P.M.

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk