

**TOWN OF MANILA WORKSESSION
TOWN OFFICE MEETING ROOM
145 E HWY 43
THURSDAY, OCTOBER 12, 2017 AT 5:30 P.M.
MINUTES**

CALLED TO ORDER: The meeting was called to order by Mayor Gretchen Northcott at 5:30 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member Greg Scott, Council Member Ross Catron, Council Member Alan Staggs, and Marlena Connor, Town Clerk.

GUESTS: Karen Perry

MUTUAL AID AGREEMENT WITH SWEETWATER COUNTY AND MANILA:

Council Member Randall Browning explained the mutual aid agreement to the Town Council. This Mutual Aid Agreement explains how the scene would be ran when two agencies come together, and establish the chain of command and communication between the two. The Town Council decided that they would have the mutual aid agreement sent to the Town Attorney for review.

FIRE DEPARTMENT UPDATE: Council Member/Fire Chief Randall Browning updated the Town Council on the Manila Fire Department. Council Member Randall Browning will be sending the 5 ton green truck out to be converted into a brush truck. Council Member Randall Browning is waiting for a response from Mike Erikson about grant money, but they can't do anything until they write an agreement with the Town of Manila. The Fire Department is going to try and donate the yellow fire truck to another entity.

TOWN OF MANILA JOB DESCRIPTIONS AND DUTIES: Tabled until next meeting.

WATER PRESSURE PROBLEMS/WASHAM: Richard Price asked for the Town Council to forgive overages on his water bill again because he has had high water pressure. The Town Council decided that since it was on the property owner's side the overages would be his responsibility. Town Council recommends that all property owners put a pressure regulator on their home. Mayor Northcott will have consultants come test the Town's PRVs, and have them fixed or replaced if they are damaged.

ADJOURNMENT: Council Member Randall Browning moved to adjourn the meeting. Council Member Alan Staggs seconded the motion. All were in favor the motion carried. Mayor Gretchen Northcott adjourned the meeting at 6:33 P.M.

ROLL CALL VOTE:

Council Member Randall Browning	YAY <u>X</u>	NAY _____
Council Member Greg Scott	YAY <u>X</u>	NAY _____
Council Member Ross Catron	YAY <u>X</u>	NAY _____
Council Member Alan Staggs	YAY <u>X</u>	NAY _____
Mayor Gretchen Northcott	YAY <u>X</u>	NAY _____

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk