

TOWN OF MANILA COUNCIL MEETING/PUBLIC HEARING
MANILA TOWN MEETING ROOM
145 E HWY 43
THURSDAY, MAY 11, 2017 AT 6:30 P.M.
MINUTES

PUBLIC HEARING

MEETING CALLED TO ORDER: Mayor Gretchen Northcott called the public hearing to order at 6:45 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member Alan Staggs, and Marlena Connor, Town Clerk. Council Member Ross Catron was excused.

GUESTS: Jed Harris, and Aaron Averett with Sunrise Engineering

CIB APPLICATION FUNDING FOR WATER AND SEWER PROJECTS: The Town Council is looking into getting funding to line the old concrete sewer pipe with PVC pipe. The costs is going to be around \$2 million. The Town Council is also looking at getting funding for a new water project to fix the water line in the county that has broke multiple times. Mayor Gretchen Northcott asked if the Town has to bore under the highway or cut across the highway. Aaron Averett with Sunrise Engineering stated that UDOT may want the Town to bore under the highway, but if it is to rocky UDOT may let the town cut through the highway. The Town Council Members are in support of fixing the water issues for the multiple residents that are constantly out of water due to water breaks/issues.

ADJOURNMENT: Council Member Greg Scott made a motion to adjourn the public hearing. Council Member Randall Browning seconded the motion. All were in favor. The public hearing was adjourned at 7:14 P.M.

REGULAR TOWN COUNCIL MEETING

MEETING CALLED TO ORDER: Mayor Gretchen Northcott called the regular meeting to order at 7:15 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Randall Browning, Council Member Greg Scott, Council Member Alan Staggs, and Marlena Connor, Town Clerk. Council Member Ross Catron was excused.

GUESTS: Jed Harris, and Aaron Averett with Sunrise Engineering

BUSINESS:

CONSENT CALENDAR: Council Member Randall Browning made a motion to approve the consent calendar consisting of: the budget, April minutes, payroll hours, invoice register, transaction register, and the revenue analysis. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

PUBLIC COMMENT: Jed Harris would like to comment on the East Ridge Estates Subdivision. Jed Harris wants on record that he is concerned about the garage set back on his neighbor's lot, and there not being an entrance on East Ridge Dr. Jed Harris is also concerned

about the drainage from lot 14 that was just sold, and has a building permit to build on. Council Member Randall Browning stated that the Planning and Zoning Commission received a building permit from the owner of lot 14 and approved it based on set-backs and lot percent usage and the usual things that Planning & Zoning look for when a building permit is received.

CIB APPLICATION FUNDING FOR WATER PROJECT/UPDATE: Aaron Averett with Sunrise gave Mayor the applications for the proposed water and sewer projects. Council Member Greg Scott made a motion to turn in the CIB applications for the proposed water and sewer applications. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried. The Town of Manila will consider doing a tier rate structure plan. Mayor Gretchen Northcott wrote a new resolution for the water rates and fees. The Town has been losing money on the connection fees which are used to pay bond payments. Marlana Connor, Town Clerk will look for the emergency response plan to give to Council Member Alan Staggs to digitize, so there is an updated plan to give to CIB.

69 W. FARRINGTON DRIVE/BANKRUPTCY DOCUMENTS: Council tabled this item until a later date.

ASHLEY WAY FOREST SERVICE ROAD EASEMENT: Mayor Gretchen Northcott would like to send the contract to the Town of Manila's attorney, and bring back another time.

GREEN ACRES SUBDIVISION: Mayor Gretchen Northcott showed the Town Council a map of Green Acres Subdivision in the county. Blenda Larsen came in and talked to Mayor Gretchen Northcott and stated that the residents of Green Acres paid thousands of dollars to have the road repaired after the Public Works had installed a couple of meters. The residents are asking that the Town of Manila pay some of the money back to the residents. The Town Council had decided that this does not warrant action on the Town of Manila's part.

PLANNING & ZONING APPOINTMENT: The Town Council received a letter of interest from David Coombs. Council Member Randall Browning made a motion to appoint David Coombs to the Planning and Zoning Committee effective immediately. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

POLICY: PAYROLL ADMINISTRATION: Town Council decided to make some changes to the policy. Mayor Gretchen Northcott will rewrite the policy and bring it back to the Council for a final approval at a later date.

RESOLUTION FOR CULINARY WATER FEES: Council Member Randall Browning made a motion to adopt the new culinary water connection fees resolution 05-11-17 and exhibit A. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

2016-2017 BUDGET REVIEW & 2017-2018 PRELIMINARY BUDGET REVIEW: Mayor Gretchen Northcott explained that salary allocations had changed a small amount. Mayor Gretchen Northcott has been getting quotes for fixing the electricity & heat in the town office complex. The Mayor also got a quote from Bridger Valley to take the electricity to the million gallon tank costing about \$14,000.00. Council Member Greg Scott is going to see if the town can get a better quote.

ANY FURTHER DISCUSSION/ACTION FROM PRIOR WORK SESSION AS NEEDED: Utah Division of Forestry, Fire and State Lands cooperative agreement. Council Member Randall

Browning made a motion to enter into the agreement, for an assurance for the Town of Manila. Council Member Alan Staggs seconded the motion. All were in favor. The motion carried.

ADJOURNMENT: Council Member Randall Browning made a motion to adjourn the meeting. Council Member Greg Scott seconded the motion. The meeting was adjourned at 9:00 P.M.

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk