

**TOWN OF MANILA COUNCIL MEETING
TOWN OF MANILA MEETING ROOM
145 E HWY 43
THURSDAY, OCTOBER 13TH, 2016 AT 6:30 PM**

MEETING CALLED TO ORDER: Mayor Gretchen Northcott called the meeting to order 6:35 PM

PRESENT: Mayor Gretchen Northcott, Council Member Ruby Hoover, Council Member Greg Scott, Council Member Ross Catron, and Marlena Connor Town Clerk. Council Member Randall Browning was excused.

GUESTS: Tina Bennington, Eyvonne Long, Jerry Steglich, and Rick Bock.

CONSENT CALENDAR: Council Member Greg Scott made a motion to approve the consent calendar (consisting of: September 7th, 2016 minutes, invoice register, payroll hours, revenue analysis, transaction register, & the budget worksheet.) Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

PUBLIC COMMENT: Jerry Steglich explained to the Town Council that he is concerned about the town considering letting the American Hero's Project go ahead and put in a 2" water line. If the Town Council lets American Hero's Project put in a 2" line; at least two other families will want to do the same. If the land is going to be developed they should have to put in a 6 inch line for future growth & expansion and the 6 families that already live there. Mayor Gretchen Northcott asked if Jerry Steglich would like to be the spokesman for his group, and come to the meeting next time American Hero's Project is on the Town of Manila's agenda.

STORM DRAIN UPDATE: Mayor Gretchen Northcott told the Council that the storm drains were cleaned on September 28th, 2016.

SCATA UPDATE: Mayor Gretchen Northcott gave Council an update on the SCATA. The new SCATA system is up & going. Mayor Gretchen Northcott would like to have the Council go see the new SCATA system. There is around \$10,000.00 for the tank cleaning.

BACKHOE LEASE: Council Member Ross Catron made a motion to check on the warranty and if the warranty is favorable to purchase the backhoe for the 72 month term. Council Member Greg Scott seconded the motion. All were in favor. The motion was carried.

PLANNING & ZONING UPDATE:

- **ONLINE BUILDING PERMITS:** Mayor Gretchen Northcott told the Town Council about wanting to have Tim Havens put a building permit online that can be filled out on the manilautah.com website & then emailed to the town staff.
- **CONVERSATION WITH KYLE SLAUGHTER:** Mayor Gretchen Northcott explained about the conversation she had with Kyle Slaughter. Kyle Slaughter & his group would like to look at the Town's General Plan and the current Planning & Zoning Ordinances, and check to see if the Town is compliant with state law & if our ordinances fit our general plan. Kyle Slaughter said there would be no cost as it is funded by CIB, they may ask for travel/hotel reimbursement.
- **ORDINANCE CLARIFICATION:** Looking back on the ordinance about roofs, Mayor Gretchen Northcott had talked to Lenita Steinaker about when this ordinance was established, they believe it was intended for Quonset Huts. The council at the time didn't want the reflective roofing to be corrugated metal.

TOWN OF MANILA PROGRESS REPORT: Mayor Gretchen Northcott gave a progress report from January through October 2016. Employee morale is great. Mayor is collaborating with the employees, having meetings with Curtis Hyde & Jerry Muir. Between the Mayor, Town Council & Town Staff have made a lot of changes such as work meetings, salary study, budget overhaul, health care overhaul, holiday policy, purchasing policies, gateway, paperless billing etc.

2017 ELECTION PROCEDURES: Mayor Gretchen Northcott explained to the Town Council about a meeting that she and the Town Clerk, Marlana Connor had attended at the county. The county wanted to help run the Town's Election, and act as the chief election officer costing the town \$12,000.00. The town as a municipality is not a part of the state code that states that counties are required to have a voting machine. We as a town can have a vote by mail election as long as the state code does not change in the future.

MAYOR'S REPORT: The Church of Jesus Christ of Latter Day Saints repaved their parking lot. Mayor Gretchen Northcott charged the company Morgan Pavement \$80 a load for asphalt, & road base \$40 per load. The Town of Manila needs to find money (around \$5,000.00) to pay Sunrise to help with the new landfill closure plan. Sunrise has the maps printed, and they want the Public Works Director Jerry Muir to look at them and make sure everything looks good. Mayor Gretchen Northcott gave the Town Council a copy of the Annual Drinking Water Quality Report from the Division of Drinking Water. The drinking water does meet federal and state requirements.

TOWN OF MANILA ATTORNEY: Mayor Gretchen Northcott explained to Town Council that Chad Woolley works for the same firm that Niel Lund, County Attorney, and is covering for Niel Lund while on active duty. The Mayor feels that the Town needs an attorney. It would be easier for the town to enforce ordinances with the help of an attorney. The Town Council decided to see how much money the town can afford for an attorney.

CORRESPONDENCE: MANILA HIGH SCHOOL: Town Council decided not to have a banner for the Town of Manila.

EXECUTIVE SESSION: Council Member Greg Scott made a motion to go into an executive session. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried. Town Council went into an executive session by roll call. Mayor Gretchen Northcott, Council Member Ruby Hoover, Council Member Greg Scott, Council Member Ross Catron, Town Clerk Marlana Connor at 8:34 P.M.

EXECUTIVE SESSION ADJOURNMENT: Council Member Greg Scott made a motion to come out of executive session & back into the regular meeting at 9:09 P.M. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried. Council Member Ruby Hoover made a motion to go back into the regular meeting. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

AMERICAN HERO'S PROJECT: Council Member Greg Scott made a motion to table the American Hero's Project 2" waterline until further discussion. Council Member Ross Catron seconded the motion. All were in favor. The motion carried.

ADJOURNMENT: Council Member Ross Catron made a motion to adjourn the regular meeting at 9:14 P.M. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

GRETCHEN NORTHCOTT, MAYOR

MARLENA CONNOR, TOWN CLERK