

APPROVED

**MANILA TOWN WORK SESSION MEETING  
TOWN OFFICE MEETING ROOM  
145 E HWY 43  
WEDNESDAY, SEPTEMBER 7<sup>TH</sup>, 2016 AT 6:00 P.M.**

The work session meeting was called to order by Mayor Gretchen Northcott at 6:05 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Ruby Hoover, Council Member Greg Scott, Council Member Randall Browning, and Marlena Connor Town Clerk. Council Member Ross Catron was excused.

CHRISTMAS PARTY: Manila Town Council decided to have the annual Christmas Tree Lighting on Saturday, December 3, 2016 at 6:30 P.M. Town Council members talked about Decorating the Town Hall & about having a coloring contest, singing Christmas Carols with the kids, having an angel tree, and having a basket/box to help get food for the food pantry.

PARADE REVIEW: Mayor Gretchen Northcott would like to have a float in the parade next year depending on whether the Town employees & Town Council have time or not.

TOWN COUNCIL/MAYOR ASSIGNMENTS: Council Member Ruby Hoover has not received a phone call from UBAG about the bus. Mayor Gretchen Northcott asked Council Member Ruby Hoover to get in touch with UBAG again. Council Member Ruby Hoover went to the LEPC meeting, and they are getting ready to give out flu shots. The LEPC would like to have a drive through for flu shots. Council Member Ruby Hoover, learned about the Hantavirus, and how you should dispose of mouse droppings. Council Member Ruby Hoover explained how you should spray the droppings with Clorox & wear a face mask so you don't inhale any of the dust from the droppings.

ADJOURNMENT: Council Member Greg Scott made a motion to adjourn the meeting at 6:34. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

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Gretchen Northcott, Mayor

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Marlena Connor, Town Clerk