

**APPROVED**

**MANILA TOWN COUNCIL MEETING  
TOWN OFFICE MEETING ROOM  
145 E HWY 43  
WEDNESDAY, SEPTEMBER 7<sup>TH</sup>, 2016**

The regular meeting of the Manila Town Council was brought to order by Mayor Gretchen Northcott at 6:35 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Ruby Hoover, Council Member Greg Scott, Council Member Randall Browning, & Marlena Connor Town Clerk. Council Member Ross Catron was excused.

GUESTS: Bob Ford

CONSENT CALENDAR: Council member Randall Browning made a motion to approve the consent calendar (consisting of: August 10, 2016 Minutes, invoice register, payroll hours, revenue analysis, transaction register & the budget worksheet.) Council member Greg Scott seconded the motion. All were in favor. The motion carried.

PLANNING & ZONING UPDATE:

BOB FORD: Bob Ford came to Town Council to get approval of surveyed mylars dividing property bought from James Briggs and sold to Bob Ford & Blake Hansen. Town Council reviewed the mylars. Council member Greg Scott made a motion to approve the mylars. Council member Ruby Hoover seconded the motion. All were in favor. The motion carried.

MIKE PIERCE: Mike Pierce's plans went to planning & zoning for the vacating of Plat A in the Manila Bay Subdivision. Planning & Zoning tabled this item until they could do more research on Vacating of a plat. Town Council will not discuss this item, until the Planning & Zoning Commission gives Town Council a recommendation.

WILLIAM RYLANDER: Mr. William Rylander delivered a letter of interest to serve on the Manila Planning & Zoning Commission. Council Member Greg Scott made a motion to appoint William Rylander to the Planning & Zoning Commission. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

IMPACT FEES: Mayor Gretchen Northcott explained to the Town Council that the impact fees have not been raised for a long time, and the town council needs to keep looking at the costs of the future & if the town is not current, would not keep up with inflation & the cost of infrastructure for the future. The Town Council agreed that impact fees should be raised a small amount each year. They would like to see numbers from other cities/towns to make sure the Town of Manila is in the right range.

LANDFILL UPDATE: Mayor Gretchen Northcott had a meeting with Roy Van O's, Aaron Averett from Sunrise, & Jerry Muir earlier in the day & the current information they had received lately is that the state

APPROVED

wants the Town of Manila to have \$130,000.00 for the landfill closure plan. Roy Van O's believes that with a new landfill closure plan the town could bring that price down to \$40,000.00. The town is going to need more dirt to cover the cells. Jerry Muir had mentioned that the county is trying to put a rifle range by the hand gun range, maybe the town can help dig out an area, & use the dirt for the landfill. We will contact the County to see if this is a viable option. It will cost around \$5000.00 to pay Sunrise to re-engineer the landfill closure plan.

FIRE DEPARTMENT UPDATE: The Town Council reviewed the fire department incentive pay, fire volunteer application, and the Manila Fire Chief descriptions & duties, & the fire chief stipend. The fire Chief Randall Browning will have the fire volunteers fill out an application for the town to have on file.

TOWN COUNCIL/MAYOR ASSIGMENT UPDATES: Mayor Gretchen Northcott wrote nuisance letters to residents who need to mow/clean up their yards. The Town has had a positive reaction with the residents involved. There was another letter sent to a town property owner about renting their home out, and being in violation of not having a business license etc.

EXECUTIVE SESSION: The town council went into executive session by roll call starting with Mayor Gretchen Northcott, Council Ruby Hoover, Council Greg Scott, and Council Randall Browning at 7:39 P.M. By reason of: discussing the character, professional competence, or physical or mental health of an individual. Town Council came out of executive session at 8:06 P.M.

ADJOURNMENT: Council Member Randall Browning made a motion to adjourn the meeting at 8:07 PM. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

---

GRETCHEN NORTHCOTT, MAYOR

---

MARLENA CONNOR, TOWN CLERK