

**TOWN OF MANILA COUNCIL MEETING
TOWN OFFICE MEETING ROOM
145 E HWY 43
THURSDAY JULY 21, 2016
6:30 P.M.**

The regular meeting of the Town of Manila was called to order by Mayor Gretchen Northcott at 6:30 P.M.

PRESENT: Mayor Gretchen Northcott, Council Member Ruby Hoover, Council Member Greg Scott, Council Member Randall Browning, Council Member Ross Catron, and Marlana Connor Town Clerk.

GUESTS: Eyvonne Long, Ross Catron, and Alan Staggs.

CONSENT CALENDAR: Council Member Randall Browning made a motion to approve the consent calendar (consisting of: invoice register, payroll hours, revenue analysis, transaction register, & the budget worksheet.)

ADDENDUM- FOREST SERVICE ROAD WAY PROPOSAL: Council Member Greg Scott made a motion to accept the Forest Service Road, Ashley Way. Council Member Randall Browning seconded the motion. All were in favor. The motion carried.

INTERVIEWS FOR TOWN COUNCIL APPOINTMENT: The Town Council interviewed both Alan Staggs & Ross Catron. The Town Council first interviewed Alan Staggs with various questions. Town Council then interviewed Ross Catron also asking various questions. The Town Council explained that the appointment will last for 1 ½ years ending December 2017.

ACTION TO APPOINT NEW TOWN COUNCIL MEMBER: Council Member Randall Browning made a motion to appoint Ross Catron as a Council Member for the 1 ½ year appointment until December 2017. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

UPDATE ON FIRE DEPARTMENT: Council Member/Fire Chief Randall Browning announced that the Fire Department will be having their first meeting on Tuesday July 26th, 2016. The Fire Chief Randall Browning is also looking at getting a fire truck donated from Chevron. Mayor Gretchen Northcott would like to have an application process set up for the volunteer fire fighters. The Fire Chief Stipend and volunteers utility bills will be written into policy.

PAPERLESS BILLING: Mayor Gretchen Northcott would like to have the town start paperless billing. This would be saving the Town of Manila exponentially in the future. If residents don't have accessibility to email the Town will start billing a processing fee for people who would like to still receive a paper bill. Council Member Greg Scott made a motion to accept the town starting paperless billing. Council Member Ruby Hoover seconded the motion. All were in favor. The motion carried.

GARBAGE ISSUES: The Town Council had been informed that people are illegally dumping in residential dumpsters. Town Council would like to leave the dump trailer out back of the Town Office. Hopefully this will help stop recreational tourists from dumping in personal garbage cans.

ROAD MEETING UPDATE FROM JULY 7TH: Mayor Gretchen Northcott explained that the Town of Manila has been losing state road revenue since 2006. The Town of Manila's road mileage has not been updated for paved & graveled roads. Council Member Ross Catron will work on getting all of the information updated.

DISCUSSION ON DAILY/WEEKLY HOME RENTALS: There are some property owners who would like to rent their homes out on daily/weekly basis. The Town Council discussed whether or not this would have a financial impact on the lodging businesses in the Town of Manila. The Town Council will like to find out how other similar communities are affected by letting people rent their homes on a daily/weekly basis.

**RECORDER ERROR
APPROVED**

TOWN COUNCIL ASSIGMENTS: Mayor Gretchen Northcott delegated the LEPC meetings to Council Member Ruby Hoover. Council Member Randall Browning will start going to the Planning & Zoning meetings to get the Town Council more involved. The Fire Department will put the Manila fire trucks in the parade.

ADJOURNMENT: Council Member Greg Scott made a motion to adjourn the Town Council. Council Member Ross Catron seconded the meeting. All were in favor. The motion carried.

Gretchen Northcott, Mayor

Marlena Connor, Town Clerk