

Manila Town Council Meeting  
Thursday April 14, 2016  
Town Office Meeting Room  
6:30 PM

**REGULAR MEETING MINUTES**

**MEMBERS PRESENT:** Council Member Gretchen Northcott, Council Member Greg Scott, Council Member Ruby Hoover, Council Member Randall Browning, and Town Clerk Marlena Connor.

**GUESTS:** Jeff McCarty, Ryan Swapp, Gail Lamb, and Brian Lee.

**CONSENT CALENDAR:** Council Member Randall Browning made a motion to accept the minutes, training expenditures, bills to be approved, and the transaction register. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

**AMERICAN HERO'S PROJECT:** Ryan Swapp and Brian Lee came to discuss getting water to the American Hero's Project and how the payment would happen. The project would consist of running 1.2 miles of pipe to get water to the camp. Jeff McCarty from Sunrise Engineering explained that running an 8 inch pipe 1.2 miles would cost the Town anywhere from \$400,000 to \$500,000. If the American Hero's Project decided to run a 2 inch lateral line the cost would be around \$100,000. American Hero's Project would like to be able to fill their temporary tanks with the Town of Manila's water. Gretchen would like to have a study about what impact filling their water tanks would put on the Town's water system. Council Member Randall Browning asked to see more options on a 2 inch lateral to a main line, possible connections, pressure losses, and what kind of material will be used.

**UPDATE ON THE SCADA SYSTEM:** Jeff McCarty gave an update on the SCADA system. The Division of Drinking Water authorized the spending for the new SCADA system and to clean the tanks. Wetco asked for the town to write a letter to proceed. Sunrise Engineering will make sure that everything is installed and finished correctly, and then they'll send a pay request. The studies for the water line between the million gallon tank and the public works shop that are going through Rural Development will hopefully be done within the next few weeks. The Town of Manila doesn't have to worry about the landfill closure plan as of yet.

**SWEETWATER WEED & PEST CONTRACT:** Gale Lamb came to the Town Council meeting to discuss the contract Mayor Dennis Long had written up for the sale of culinary water. The first contract read as if it were between the Town of Manila and Gale Lamb. Sweetwater weed & pest wanted the contract to read as if the Contract is between the Town of Manila and Sweetwater weed & pest. Gale Lamb said he'd have the word "treated" taken out, and he would have #5 & #10 rewritten. When the contract is finalized, and signed by the Mayor; the Town of Manila will send an invoice in the sum of \$500.00 to Gale Lamb of Sweetwater Weed & Pest.

**PLANNING & ZONING:** Layne Ferrin, Chairman of Planning & Zoning sent a continuity report about Planning & Zoning's previous meeting. The Planning & Zoning commission made a motion to approve

the construction of Mike Francom's new garage with unanimous approval. Town Council appreciates the update, and in the future would only like updates on critical projects going on with Planning & Zoning.

**OPEN BIDS ON GRADER TIRES:** Mayor Dennis Long got 3 bids for new grader tires. Jerry Muir had previously talked to Town Council, and asked permission to take the tire/rim to Vernal to get repaired. Town Council members approved Jerry Muir to get the grader tires/rim repaired. Town Council would like for the Mayor (upon return) to write a letter to UDOT formally requesting that the roads get fixed.

**BIDS FOR ELECTRICAL:** Town Council would like to obtain 3 bids for electrical work that needs to be taken care of such as: the lights, and outlets at the town office complex. Town Council is also wondering if the town can accept donations in the form of labor to fix some of the issues with the town complex?

**FIRE DEPARTMENT:** The Manila Fire Department needs to write a new ordinance to be able to charge individuals and insurance companies anytime the department is called to a scene. The Town Council would like to work on an incentive plan to gain more volunteer firefighters.

**BONUS:** Council Member Randall Browning made a motion to give Marlena Connor a \$100.00 appreciation bonus. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

**EXECUTIVE SESSION:** Council Member Gretchen Northcott made a motion to go into an executive session to discuss employee issues. Council Member Randall Browning seconded the motion. All were in favor. The motion carried.

**EXECUTIVE SESSION ADJOURNMENT:** Council Member Randall Browning made a motion to adjourn the executive session. Council Member Greg Scott seconded the motion. All were in favor. The motion carried.

**AJOURNMENT:** Council Member Greg Scott made a motion to adjourn the regular meeting of the Manila Town Council; seconded by Council Member Ruby Hoover; All were in favor; motion carried. The meeting was adjourned at 9:02 PM.

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GRETCHEN NORTHCOTT, MAYOR PRO TEM

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MARLENA CONNOR, TOWN CLERK